

Permit No: \_\_\_\_\_

**VILLAGE OF GREAT NECK  
61 BAKER HILL ROAD  
GREAT NECK, NY 11023**

C.O./C.C. NO. \_\_\_\_\_

Dated \_\_\_\_\_

Dated \_\_\_\_\_

**APPLICATION FOR BUILDING PERMIT  
(TYPEWRITTEN ONLY)**

**TO BE MADE OUT ON BOTH SIDES, IF APPLICABLE,** and accompanied by a current survey and two sets of plans showing existing and proposed buildings drawn to scale with typewritten specifications.

The New York State Law requires that a Certificate of Workers= Compensation Insurance, General Liability Insurance and Certificate of Disability Insurance be filed with this application.

Application is hereby made to the Village of Great Neck for the approval of the details statement and plans herewith submitted for the construction, removal or demolition of the buildings, additions and or alterations herein described.

New Building \_\_\_\_\_ Addition \_\_\_\_\_ Alteration \_\_\_\_\_ Demolition \_\_\_\_\_ Fence \_\_\_\_\_  
Accessory Structure \_\_\_\_\_ Patio/Deck \_\_\_\_\_ Central Air Cond. \_\_\_\_\_ Retaining Wall \_\_\_\_\_

**ADDRESS** \_\_\_\_\_  
**ZONING DISTRICT** \_\_\_\_\_  
**SECTION** \_\_\_\_\_ **BLOCK** \_\_\_\_\_ **LOT(S)** \_\_\_\_\_

**DESCRIPTION OF WORK** \_\_\_\_\_

Total Floor Area of Proposed Building or Addition \_\_\_\_\_  
Total Present Building Area Existing \_\_\_\_\_  
No. Square Feet of Additional Habitable Space \_\_\_\_\_  
Identify Required Variance(s) \_\_\_\_\_

Name & Address of Owner \_\_\_\_\_  
Telephone No. \_\_\_\_\_

**24 Hour Emergency Contact** \_\_\_\_\_ Telephone No. \_\_\_\_\_

Name & Address of Architect \_\_\_\_\_  
Telephone No. \_\_\_\_\_

Name & Address of Contractor \_\_\_\_\_  
Telephone No. \_\_\_\_\_

Contractors Nassau County Home Improvement License No. \_\_\_\_\_

**STATE OF NEW YORK )**  
**) ss:**  
**COUNTY OF NASSAU )**

\_\_\_\_\_, being duly sworn says he/she  
is \_\_\_\_\_ of the property above described.  
(owner/agent)

\_\_\_\_\_  
**APPLICANT PRINT NAME**

\_\_\_\_\_  
**APPLICANTS SIGNATURE**

That all statements made in this application are true to the best of his/her knowledge and belief.  
Sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 200\_\_.

\_\_\_\_\_  
**NOTARY**

**OWNERS AUTHORIZATION**

**JOB LOCATION (ADDRESS)** \_\_\_\_\_

**SECTION** \_\_\_\_\_ **BLOCK** \_\_\_\_\_ **LOT(S)** \_\_\_\_\_

I, \_\_\_\_\_, owner of the above described  
(Print Name)  
premises, situated within the Incorporated Village of Great Neck, New York HEREBY,  
authorize \_\_\_\_\_ having a place of business at  
\_\_\_\_\_ to obtain a building and related  
permits in connection with the construction of: \_\_\_\_\_ at the  
above to premises

\_\_\_\_\_  
(Owners Signature)

That all statements made in this application are true to the best of his/her knowledge and belief. Sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 200\_\_.

\_\_\_\_\_  
**NOTARY**

**I, THE UNDERSIGNED AM AUTHORIZED TO EXECUTE THIS AFFIDAVIT AS FOLLOWS:**

As owner of premises herein described: \_\_\_\_\_  
As Principal of Corporation, Firm or Company Partnership \_\_\_\_\_  
\_\_\_\_\_

I hereby authorize the Superintendent, Plan Examiner, Building Inspector and/or Agent of the Building Department, and legal counsel to enter upon and inspect my property and any structure(s) on the property prior to the Building Department rendering a determination with regard to this Building Permit application.

I also make representation that I have searched the records and files of the Building Department, and attest that all facts and information contained therein have been reviewed and examined, inclusive of this Building Permit application, conditions, and requirements.

Title: \_\_\_\_\_

Dated: \_\_\_\_\_ Signature \_\_\_\_\_

Owner Phone: \_\_\_\_\_ Mailing Address \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**  
\_\_\_\_\_  
**FOR DEPARTMENT APPROVAL**

**PERMIT**  
**NO:** \_\_\_\_\_ **DATED** \_\_\_\_\_ **CONST.COST** \_\_\_\_\_ **FEE** \_\_\_\_\_

\_\_\_\_\_  
**SUPERINTENDENT/INSPECTOR**

**ALL** vehicles used in connection with any, or by persons or companies working on any, building construction or demolition must be parked legally and may not obstruct the free flow of traffic on any public street .

**ZONING ANALYSIS: SECTION \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT(S) \_\_\_\_\_**

**Zone:** Residence: \_\_\_\_\_  
Plot area permitted: \_\_\_\_\_ sq. ft.  
**Plot area provided:** \_\_\_\_\_ sq. ft.  
Lot width permitted: \_\_\_\_\_ ft.  
**Lot width provided:** \_\_\_\_\_ ft.  
Front yard permitted: \_\_\_\_\_ ft.  
**Front yard provided:** \_\_\_\_\_ ft.  
Rear yard permitted: \_\_\_\_\_ ft. 25 ft + (1/4 lot depth in excess of 100 ft.) = \_\_\_\_\_ ft.  
**Rear yard provided:** \_\_\_\_\_ ft.

**Side Yards**

Aggregate side yard required – (*INTERIOR LOT*):  
(Base agg. side yard \_\_\_\_\_ ft. + \_\_\_ / \_\_\_ of lot width in excess of \_\_\_\_\_ ft. = \_\_\_\_\_ ft (Agg. Side yard required)  
**Aggregate side yard provided:** \_\_\_\_\_ ft.  
Min. side yard \_\_\_\_\_ ft. + (\_\_\_ / \_\_\_ of lot width in excess of \_\_\_\_\_ ft.) or min. of \_\_\_\_\_ ft.  
**Side yards provided:** \_\_\_\_\_ ft. and \_\_\_\_\_ ft.  
Side yards required – (*CORNER LOT*):  
(Min. \_\_\_\_\_ ft. + (\_\_\_ / \_\_\_ of lot width in excess of \_\_\_\_\_ ft. opposite greater frontage.)  
**Side yards provided** \_\_\_\_\_ ft. and \_\_\_\_\_ ft.

**Height of Building**

Base elevation: “curb level” \_\_\_\_\_ ft.  
Base elevation: “mean ground level” \_\_\_\_\_ ft.  
Max. height permitted: \_\_\_\_\_ ft above “\_\_\_\_\_ level”)  
**Max. height :** “\_\_\_\_\_ level” to peak of the roof provided: \_\_\_\_\_ ft.  
**Max. height :** “\_\_\_\_\_ level” to point halfway between eave & peak of the roof) provided: \_\_\_\_\_ ft.  
Max. Building Area permitted: \_\_\_\_\_ % = \_\_\_\_\_ sq. ft.  
Building Area provided: \_\_\_\_\_ % = \_\_\_\_\_ sq. ft.

**Total floor area allowed: (F.A.R.)**

0.50 for first \_\_\_\_\_ sq. ft. of lot area = \_\_\_\_\_ sq. ft.  
0.20 for lot area in excess of \_\_\_\_\_ sq. ft. less than 100 ft. from street = \_\_\_\_\_ sq. ft. x 0.20 = \_\_\_\_\_ sq. ft.  
0.10 for lot area in excess of \_\_\_\_\_ sq. ft. x 0.10 = sq. ft.  
Base F.A.R. = \_\_\_\_\_ sq. ft.  
Reduced base F.A.R. = (lot area \_\_\_\_\_ x district ratio \_\_\_\_\_) = \_\_\_\_\_ sq. ft.  
**Net reduced base F.A.R.** = (base F.A.R. \_\_\_\_\_ sq. ft. – reduced base F.A.R. \_\_\_\_\_ sq. ft.) = \_\_\_\_\_ sq. ft.

Incentives taken as follows:

1. \_\_\_\_\_ Peaked roof on 80% of building area: + .04 (min. 8/12 roof pitch)
2. \_\_\_\_\_ Peaked roof on one story portion of building: + .02 (min 5/12 roof pitch)
3. \_\_\_\_\_ Minimum two bay windows at least 16 sq. ft. total: +.02
4. \_\_\_\_\_ Open porch on front, 5 ½ ft. deep, at least 65% of front excluding garage and vestibules:  
(may project into front yard) + .03
5. \_\_\_\_\_ One story projecting vestibule, 6 ft. in width, 5 ½ ft. into front yard: + .02
6. \_\_\_\_\_ Attached garage 10ft. back from front of dwelling: +.02

Total incentive\* \_\_\_\_\_ x lot area (\_\_\_\_\_) = \_\_\_\_\_ sq. ft.  
Net reduced base F.A.R. (\_\_\_\_\_) + incentives \_\_\_\_\_ sq. ft. = Max F.A.R. \_\_\_\_\_ sq. ft.  
Max F.A.R. permitted: \_\_\_\_\_ sq. ft. (Does not include ½ floor space in garage up to a max 200 sq. ft.)  
Max F.A.R. provided: 1<sup>st</sup> Floor \_\_\_\_\_ sq. ft. + (½ garage) \_\_\_\_\_ sq. ft. + 2<sup>nd</sup> floor \_\_\_\_\_ sq. ft. = \_\_\_\_\_ sq. ft.  
First floor area: \_\_\_\_\_ sq. ft. (If attached garage, include 100% of garage area.)  
75% of first floor area: \_\_\_\_\_ sq. ft.  
Second floor area: \_\_\_\_\_ sq. ft.

**\*UNLIMITED NUMBER OF INCENTIVES MAY BE TAKEN, HOWEVER, MAXIMUM INCENTIVE UTILIZED CANNOT EXCEED THE DISTRICT RATIO.**

**DRAWINGS WILL NOT BE REVIEWED UNLESS THIS FORM AND RELEVANT DATA IS PLACED ON THE COVER SHEET OF THE PLANS AT THIS SIZE AND INCORPORATED ONTO THE ORIGINAL DOCUMENT.**